

MINUTES

Tuesday 19th July 2016
10.00 am – 1.00 pm
Stanmer Room, Brighthelm Centre

Present

Emily-Jane Birtwell	Friends Centre
Liz Cadman	BHCC
Mandy Crandale	Possability People
Cllr Emma Daniel	Joint Chair & BHCC
Geraldine Des Moulins	Joint Chair & Third Sector Equalities Representative (Disability)
Wayne Edmunds	Department of Work & Pensions
John Francis	BHCC
Karen Kingsland	BHCC
Jane Lodge	Brighton & Hove CCG
Hanan Mansi	Community Works
Emma McDermott	Communities, Equality & Third Sector, BHCC
Sarah Pumphrey	Department of Work & Pensions
Councillor Dee Simson	BHCC
Kirsty Walker	Third Sector Communities Representative

In Attendance

Lauren Bennett	Learning & Work Institute
Tony Wilson	Learning & Work Institute

Apologies

Duncan Blinkhorn	Community Works
Graham Bourne	Revenue & Benefits, BHCC
Carolyn Bristow	Children's Services, BHCC
Jane Cossutta	Kent, Surrey & Sussex CRC
Barbara Harris	BSUH NHS Trust
Melinda King	East Sussex Fire & Rescue Service
Cllr Leo Littman	BHCC
Simon Newell	Brighton & Hove Connected
Joanna Rowland-Stuart	LGBT Community Safety Forum/Community Works
Kamini Sanghani	SEETEC
Brian Warren	Business Representation (Chamber of Commerce)

Action

1. Welcome & Introductions

- 1.1 Cllr Daniel welcomed everyone to the meeting, round the table introductions were made and apologies noted, as above.

Action

2. Minutes of previous meeting (15th October 2015) and matters arising

2.1 Corrections

The minutes of the previous meeting were accepted as an accurate record.

2.2 Matters Arising

2.2.1 Community Engagement Framework

EMcD updated the meeting that work on the Collaboration Framework (the next iteration of the CEF) was ongoing under the guidance of the EQuIP sub-goup and that a draft would be brought to the full partnership in due course. The intention was to have it completed by the end of the calendar year.

EM

2.2.2 Brighton & Hove CCG Engagement Approach

To be brought to a future and most likely combined with an update on engagement approach of BHCC as the two organisations were about to undertake joint commissioning of engagement work with equalities groups.

2.2.3 The Power of Volunteering Pledge

A sub-group had been convened under the City Management Board including lead for volunteering from all the major public sector organisations in the city as well as representation from Community Works to develop the action plan. The draft plan would be brought to an appropriate future meeting of EQuIP for comment.

EM

2.2.4 BME Communities and the City Employment & Skills Plan

Research into barriers to employment and skills development for BME people in the city underway. Reports on barriers for BME people and disabled people to employment and skills development to be presented to next EQuIP meeting. EMcD to action. It was agreed to extend the next meeting to give sufficient time to these and the Fairness Commission report.

2.2.5 Rough Sleeping Strategy Action Plan

It was agreed that the January 2017 meeting of EQuIP should receive the Rough Sleeping Strategy action plan as requested at a previous EQuIP meeting.

2.2.6 Food Poverty Action Plan

Food poverty outputs now included in the city's Social Value Framework and Guide which had recently been adopted by the city council.

Action

EMcD had linked Emily O'Brien of the Food Partnership into Lucy Bryson and the international migrants needs assessment.

3. Workshop on Addressing Barriers to Employment for Disabled People and those with Long Term Health

Lauren Bennett and Tony Wilson of Learning & Work then led a workshop session on the Disability Employment Research Project, notes and presentation embedded;



Consultation

Workshop notes.doc



Consultation

Workshop One - final

4. Dates for further meetings for 2016/17

Tuesday 18th October, 10.00 am – 12.00 noon, Stanmer Room, Brighthelm Centre
Tuesday 17th January 2017, 10.00 am – 12.00 noon, venue to be confirmed

Summary of Abbreviations and Partnerships/Services referenced in minutes:

BHCC: Brighton & Hove City Council
BME: Black & Minority Ethnic
E&I Policy: Equality & Inclusion Policy

Equip: Equality & Inclusion Partnership
SVF: Social Value Framework