

MINUTES

Tuesday 23rd July 2019
10.30 am – 12.30 pm
Meeting Room, Friends Meeting House
Ship Street, Brighton

Present

Geraldine Des Moulins	Possability People
Jack Hazelgrove	Community Works Small Groups/Older People rep
Dee Humphreys	BHCC, Policy, Partnerships & Scrutiny
Cllr Kate Knight	BHCC (<i>Chair</i>)
Debbie Ludlam	Brighton & Hove Clinical Commissioning Group
Emma McDermott	BHCC, Communities, Equality & Third Sector
Sarah Podmore	BHCC, Health & Adult Social Care
Elaine Ramsay	BHCC,
Anne Richardson-Locke	BHCC, Health & Adult Social Care
Paul Ross-Dale	BHCC, Finance & Resources
Cllr Dee Simson	BHCC
Laura Williams	Community Works
Keira Woodroofe	East Sussex Fire & Rescue Service

Apologies

Val Cane	Community Works Small Groups/Older People rep
Cllr Hannah Clare	BHCC
Tessa Marshall	University of Brighton
Simon Newell	BHCC, Policy, Partnerships & Scrutiny
Helen Osborne	Friends Centre
Sarah Springfield	Chamber of Commerce

Action

1 **Welcome & Introductions**

The Chair welcomed everyone to the meeting, round-table introductions were made and apologies noted.

2 **Minutes of the Last Meeting & Matters Arising**

2.1 **Minutes**

The minutes of the meeting held on 24th April 2019 were approved as an accurate record.

		<u>Action</u>
2.2	Matters Arising	
2.2.1	<u>Collaboration Framework Implementation Plan</u>	
	KC to provide EM with an update on the Sussex Police actions for the Collaboration Framework action plan.	KC
	It was noted that Taking Account 4 (social and economic audit of the community and voluntary sector in Brighton and Hove) was being launched that day.	
	<u>Action:</u> A presentation on TA4 to be given at the next meeting.	LW
2.2.2	<u>Equip's Terms of Reference - Membership</u>	
	Sarah Springford had been added to the membership, but unfortunately had been unable to attend. She had, however, identified a Chamber member who was potentially interested in becoming the Chamber's rep.	
	<u>Action:</u> EM to follow up.	EM
	GDM was waiting to hear from the CPS about a replacement for Anne-Marie Tierney. <i>Post-meeting note:</i> It was expected that the new CPS rep would be in post by the time of the next meeting.	
2.2.3	<u>Cumulative Impact of Public Sector Budget Reductions</u>	
	EM had chased the Chair of CMB for a response to the Equip Chairs' letter requesting feedback on the way forward with regard to the citywide snapshot, but had not yet received a reply.	
	<u>Action:</u> EM to continue to chase	EM
2.2.4	<u>Hate crime</u>	
	<i>Post-meeting note:</i> GDM advised, following the Upstanders meeting later on 23 rd July, that she did not believe there was a need to have an Equip Disability & Hate Crime Working Group due the potential for duplication, and there were also capacity issues. However, it would be helpful for the partnership to keep themselves aware of the Upstanders Network's activities, and there should be potential for promoting the Unity Campaign at a workshop being put together for Stop Hate UK, the national hate crime awareness week in October 2019.	
	<u>Action:</u> EM and Mel King to liaise.	EM/MK
	<u>Action:</u> An update on the work of the Upstanders Network to be provided at the next meeting.	EM

	<u>Action</u>
<p>2.2.5 <u>International Migrant Needs Assessment Plan</u></p> <p>DH explained that a paper on the issue of lack of advice around EU settlement and possible actions would be presented to the council's Members' Brexit Working Group imminently.</p> <p>There will be some communication about the Migrant Help Surgeries (commissioned by the government) in the city for the most vulnerable EU residents.</p> <p><u>Action:</u> An update on advice for EU settlement to be provided at the next meeting by DH. KK &/or DH to raise the issue at the next council Brexit Group meeting (noted that B&H Connected was currently under review so the Reference Group might not meet again).</p>	<p>DH KK</p>
<p>2.2.6 <u>Street Clutter</u></p> <p>It was reiterated that everyone had a responsibility to report street clutter. GIG where to complain to regarding street clutter.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • EM to check Field Officer involvement in tackling street clutter and enforcement across the city. • GDM to write to the Chair of the Business Improvement District (BID) patrol to discuss their potential for influencing businesses around street clutter issues. • EM to check if DF had been able to add a link to the Highways Terrier Map to the website <p><u>Post meeting note:</u> the Highway Terrier that David's team use is not available to members of the public. It's a live document and contains lots of information that would either be confusing to the untrained eye or not relevant. However a basic version is on the council's website which includes some highway information and the boundaries: https://www.brighton-hove.gov.uk/content/highway-search-information-map. There is also https://www.findmystreet.co.uk which shows all the roads that are maintained at public expense. It does not show the complete boundaries but will give an indication.</p>	<p>EM GDM EM</p>
<p>2.2.7 <u>SEN Strategy</u></p> <p><u>Action:</u> A link to the current SEN Strategy to be circulated to the group:</p> <p>SP explained that the topic JSNA on Learning Disability would be refreshed and she would be working with Speak Out to help inform this.</p>	<p>EM</p>

Action

Action: EM to ask the City Volunteering Partnership at their meeting on 26 July whether they would like Carolyn Bristow to attend within the consultation timeline for the new strategy to link in with volunteering opportunities for post-16 SEND.

EM

Post-meeting note: CB provided the following update:

- Work on the new SEND Strategy was continuing, informed by a range of consultations which had already taken place
- Direct work with service users was now being planned
- The draft survey would be ready in autumn 2019 for full consultation
- The expected launch date was now January 2020

All other actions had either been discharged or were on the main agenda.

3 Unity Campaign - Update

- 3.1 EM presented a paper to the meeting.
- 3.2 Meeting agreed with the proposed way forward.

4 Trans Sub-Group Priorities

- 4.1 EM explained that this item had be tabled following feedback from community members in the Trans sub-group who felt that commitment and buy-in from statutory organisations was diminishing, in particular now that many of the actions from the Trans Needs Assessment had been progressed. Many in the sub-group, including the council's Equality Manager who secretariats the group, felt that as many actions had been progressed and there had been changes in representation from both the community and also public bodies, it was a pertinent time to review progress and identify the next set of priorities. The group wanted to bring this to the partnership's attention to ensure that all partners were committed to this next step.
- 4.2 The partnership members confirmed their support and commitment to the Trans sub-group and were appreciative of the matter being raised and the feedback.
- 4.3 Action: All statutory agencies on EquIP to ensure they regularly attend the Trans subgroup and/or to contact Anna Spragg (anna.spragg@brighton-hove.gov.uk) to join/update their representative. DH asked if the sub-group had reflected on community representation in particular trans young people. EM agreed to feed this back via the equality manager in her team that co-ordinates the Trans sub-group.
- 4.4 ARL explained that the council specifically contracted for Trans advocacy in the advocacy contract. The issues raised through advocacy related to housing, health, and lack of trans awareness. ARL suggested that feedback from the

All

EM

		<u>Action</u>
	advocacy provider to the sub-group would be helpful information to inform priority setting and which organisations need to be involved in the sub-group going forward.	
4.5	<p><u>Actions:</u></p> <ul style="list-style-type: none"> • ARL offered to bring the information to the Trans subgroup meeting in October to help inform the discussion and priorities • Membership of the sub-group to be reviewed to ensure it included all the necessary and relevant representatives of services and the community, especially young Trans. • EM to check Trans awareness training in the council, in particular training targeted at frontline staff. • DL to email EM if the CCG's lunchtime learning – Trans awareness could be made available to council staff. 	<p>ARL</p> <p>Trans sub-group</p> <p>EM</p> <p>DL</p>
4.6	<p>LW suggested that the partnership could explore a partnership approach to equalities learning and development. Group agreed this was a good idea and to discuss at a future meeting.</p> <p><u>Action:</u> EM to table for a future meeting</p>	<p>EM</p>
5	<p><u>Priorities for 2019/20</u></p> <p>The partnership discussed and identified the following as possible priorities for the year ahead:</p> <ul style="list-style-type: none"> • Young people - understanding their perspective, their priorities, their inequality issues and how they engaged in their communities. <u>Action:</u> EMcD to speak with MB and DH and identify any work underway engaging young people on their inequality issues perhaps by the Children Services Forum Partnership. • Citizen Assembly – linking the work of EquIP to the Citizen Assembly. The CCG was currently in the process of setting up a Citizen Panel and would be contracting a provider to set up the panel. • Focus on a specific issue from the Collaboration Framework to re-boot it, building on the good practice the CF had started. The suggested focus being accessibility. • Community cohesion/tensions - linking in with the new section on community cohesion in the refreshed Community Safety Strategy (due January 2020). EM updated that a stakeholder workshop was planned for December as part of 	<p>EM</p>

	<u>Action</u>
<p>developing the strategy and encouraged Equip members to attend.</p>	
<ul style="list-style-type: none"> • SP explained that a disability topic needs assessment was due to be refreshed. <u>Action</u>: SP to bring an update in October. 	SP
<ul style="list-style-type: none"> • Welfare Support – PRD explained that the council was revisiting its approach to welfare support. Chair suggested that an update on this at next meeting would be useful. <u>Action</u>: PRD to update the partnership on council changes to welfare support at a future partnership meeting. 	PRD
<ul style="list-style-type: none"> • Public Sector Equality Duty – concern was raised that due to financial pressures public sector organisations’ commitment to the PSED was diminishing. Should the partnership undertake a quality assurance project? 	
<ul style="list-style-type: none"> • Young BAME – Feedback from advocacy service was that young BAME people needed advocacy to access services, greater than anticipated. 	
<ul style="list-style-type: none"> • Partners suggested that they received a presentation on the findings of the Advocacy Service to help focus down their priorities. 	ARL
<p>6 <u>Any Other Business</u></p> <p>SP updated that this year’s Annual Public Health Report would be on Work and Health, due to be published in September.</p>	
<p>7 <u>Close and Date of Next Meeting</u></p> <p>Tuesday 22nd October 2019, 10.30 am – 12.30 pm, Committee Room 1, Brighton Town Hall</p>	