

MINUTES

Tuesday 22nd October 2019
10.30 am – 12.30 pm
Brighton Town Hall, Committee Room 1

Present

Fraser Allen	Sussex Police
Heather Barfoot	BHCC, Health & Adult Social Care
Atif Choudhury	B&H Chamber of Commerce
Dee Humphreys	BHCC, Policy, Partnerships & Scrutiny
Melinda King	BHCC, Communities, Equality & Third Sector
Debbie Ludlam	Brighton & Hove Clinical Commissioning Group
Emma McDermott	BHCC, Communities, Equality & Third Sector
Nora Mzaoui	Community Works
Sarah Podmore	BHCC, Health & Adult Social Care
Momtaz Rahman	University of Brighton
Paul Ross-Dale	BHCC, Finance & Resources
Cllr Dee Simson	BHCC
Jess Sumner	Community Works
Emma Turner	B&H Chamber of Commerce
Keira Woodroofe	East Sussex Fire & Rescue Service

Apologies

Carolyn Bristow	BHCC, Families, Children & Learning
Cllr Hannah Clare	BHCC
Geraldine Des Moulins	Possability People
Cllr Amanda Grimshaw	BHCC
Jack Hazelgrove	Community Works Small Groups/Older People rep
Dan Hiles	Sussex Police (<i>Fraser Allen representing</i>)
Simon Newell	BHCC, Policy, Partnerships & Scrutiny
Anne Richardson-Locke	BHCC, Health & Adult Social Care (<i>Heather Barfoot representing</i>)
Helen Osborne	Friends Centre
Laura Williams	Community Works (<i>Jess Sumner representing</i>)

Action

1 **Welcome & Introductions**

The Chair welcomed everyone to the meeting, particularly new members from the Chamber of Commerce and the University of Brighton, round-table introductions were made and apologies noted.

		<u>Action</u>
2	<u>Minutes of the Last Meeting & Matters Arising</u>	
2.1	<u>Minutes</u> The minutes of the meeting held on 23 rd July 2019 were agreed as an accurate record of the meeting.	
2.2	<u>Matters Arising</u>	
2.2.1	<u>Collaboration Framework Implementation Plan</u> Outstanding action - Provision by Sussex Police of information for the Collaboration Framework Implementation Plan. EM to discuss with Dan Hiles.	EM
2.2.2	<u>Terms of Reference – Membership</u> The Chamber of Commerce was now represented on the Partnership by Atif Choudhury and Emma Turner. It was noted that the new representative from CPS would be Madeleine Denny.	
2.2.3	<u>Cumulative Impact of Public Sector Budget Reductions</u> City Management Board (CMB) had still not given its response on the commitment to achieving a citywide snapshot on the equalities implications of public sector budget reductions. Action: Joint Chairs to directly approach the Chair of CMB, BHCC Chief Executive Geoff Raw.	Joint Chairs
2.2.4	<u>International Migrant Needs Assessment Plan</u> DH provided an update on advice for EU settlement; <ul style="list-style-type: none"> • Government figures from September 2019 showed that 4,660 people from the city had applied for settled status. • 153 people has so far applied for EU Settled Status using the service being provided by BHCC to assist with applications, with no issues reported. • Migrant Help had also been providing advice and support to more vulnerable EU residents. • Recruitment to the Brexit Communications Officer post was in progress. The postholder would be working on increased messaging around the issue of EU settlement. <p>Should any partners need more specific information, please contact DH at dee.humphreys@brighton-hove.gov.uk or tel 01273 290555.</p>	

	<u>Action</u>
<p>2.2.5 <u>Street Clutter</u></p> <p>EM reported back that the Field Officer Manager would be open to considering a role for Field Officers in enforcement, if requested. The Partnership asked EM to pursue this with officers and managers internally. Action: EM to contact the FMO.</p> <p>The post-meeting note on the Highways Terrier, provided in the minutes of 23rd July, was noted. Action: Any feedback to be given to David Fisher direct.</p>	<p>EM</p> <p>All</p>
<p>2.2.6 <u>SEND Strategy</u></p> <p>CB was absent from the meeting but EM updated the meeting on her behalf;</p> <ul style="list-style-type: none"> • The consultation on the draft strategy was now available. CB to share the link with the Partnership for feedback. • The Strategy would be discussed at the next City Volunteering Partnership meeting. • An in-depth Learning Disability Needs Assessment would be up for discussion in the 2020/2021 financial year. SP to provide further clarification of this under 2.2.8 below. • The Public Health report was due to be published by the end of December 2019 and would link to the needs assessments. 	<p>CB</p>
<p>2.2.7 <u>Trans Sub-Group Priorities</u></p> <p>Following on from the note at the last meeting that attendance from statutory agencies on the Trans Sub-Group had declined, EM reminded the Partnership of the date of the next meeting (5th November 5.30 – 7.30 pm). Partners to let EM know if they did not have the meeting in their diaries. EM to check with Anna Spragg which EquiP representatives from statutory bodies had been invited.</p> <p>EM clarified that Trans Awareness training for Members was not mandatory and it could therefore not be guaranteed that all Members would attend.</p> <p>ARL had reported at the last meeting on feedback from the advocacy contract on the barriers faced by trans individuals accessing services. She would be presenting that feedback to the EquiP Trans Sub-Group at its next meeting.</p> <p>The CCG's 'Lunchtime learning' on trans awareness had been shared as part of Inclusion Week.</p> <p>LW's suggestion at the last meeting for the Partnership to explore a partnership approach to equalities learning and development would be discussed at the meeting in January 2020.</p>	<p>All</p> <p>EM</p> <p>ARL</p> <p>EM</p>

	<u>Action</u>
<p>2.2.8 <u>Priorities for 2019/20</u></p> <p><i>Young People:</i> EM had yet to speak with MB & DH to check there was no duplication of work on engaging young people on equality issues.</p> <p><i>Disability Needs Assessment:</i> SP explained that the refresh of the topic summaries within the Joint Strategic Needs Assessment around learning disabilities was on hold due to a subsequent proposal for a needs assessment on adults with learning disabilities in 2020/21. This proposal was due to be put to the City Needs Assessment Steering Group in January and, if agreed, to the Health and Wellbeing Board in March for approval. ET commented that it would be good to include hidden disabilities in the needs assessment. Action: Main agenda item at meeting in January. SP to bring an analyst to that meeting and update the group with more detail on the scope of the needs assessment.</p> <p>SP directed the group to the Brighton & Hove Connected website, http://www.bhconnected.org.uk/ where copies of previous needs assessment could be found.</p> <p><i>Advocacy Service:</i> ARL and HB to bring a presentation on the findings of the Advocacy Service to the meeting in January.</p>	<p>EM</p> <p>SP</p> <p>ARL HB</p>
<p>3 Taking Account 4</p> <p>JS went through the presentation about Taking Account 4, the social and economic audit of the Community and Voluntary Sector in Brighton & Hove, and highlighted key points;</p>	
<p>3.1 The estimates included in the Taking Account 4 report were taken from national research and the data was robust. JS encouraged everyone to use the data.</p>	
<p>3.2 The majority of the CVS sector consisted of very small groups with low income; active citizens working for the good of their communities without needing/seeking funding.</p>	
<p>3.3 The CVS had very broad links across the city and was a valuable, but under-used, resource for linking in with individuals and communities that statutory organisations might want to reach.</p>	
<p>3.4 The CVS brought in income to the city (estimated as £170 million per year) and the Money Trail project provided strong evidence of the social and economic return on investment of the sector. Link to the Money Trail report: http://www.bhcommunityworks.org.uk/wp-content/uploads/2019/07/The-Money-Trail-Project-1.pdf</p>	

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- 3.5 The new Taking Account audit had focussed more on social value than the 2013-2018 audit.
- 3.6 The value of volunteering roles was massive; 85,000 hours per week across the sector. JS reminded everyone to be aware that when voluntary organisations were asked to do a piece of work, this would involve volunteers, as many CVS organisations had few - if any - staff.
- 4 Inclusive Cities Programme**
- Lucy Bryson, BHCC's lead officer on migrants, reminded the Partnership of the background to BHCC's inclusion in the programme, following the agreement of the TECC Committee in September 2019, and key aspects of the project were noted and discussed;
- 4.1 The project would be facilitated by the Centre on Migration Policy and Society (Compas) and Brighton & Hove was to be part of the second cohort of six UK cities to be included in the project.
- 4.2 The Migrant Needs Assessment undertaken by the city council in 2018 had provided recommendations and actions which would prove very useful going into the ICP.
- 4.3 The Partnership would provide the overarching governance for the model, acting as the multi-agency taskforce required to oversee the work throughout its lifetime (until 2022). The taskforce would be set up as a sub-group of Equip (members yet to be agreed). Cllr Grimshaw to lead from a political perspective.
- 4.4 The project offered a major opportunity for the city to design and deliver a city narrative around cohesion and inclusion, within the overall framework for the project provided by Compas. It would address challenges around intersectionality and provide an opportunity for shared learning and to interrogate what was understood by 'inclusion', with a focus on all newcomers and how they were being welcomed
- 4.5 'Inclusive' should pervade all work done by the council and its partners. The process of doing the project would be as important as the action plan and the process itself should be as inclusive as possible. The action plan must have meaningful and concrete actions.
- 4.6 Delivering the project locally would be done within the existing budget as the project was not funded.
- 4.7 It was not yet clear whether Inclusive Cities would become the umbrella over all other work on inclusivity in the city, e.g. age-friendly, dementia-friendly.

		<u>Action</u>
4.8	LB would be attending the ICP 2 nd Stage launch in Cardiff on 23 rd October with Cllr Grimshaw to hear what was expected and how other cities had approached the project.	
4.9	Plans regarding the issues of literacy and digital inclusion/exclusion would be very important, eg free wi-fi as an aspect of a truly inclusive city. The business sector would be brought in through existing links and there would be learning from other cities, local authorities and the business sector. ET to share Bristol City Council's 'One City' presentation with the partnership.	ET
4.10	EM suggested that an audit of existing work might be a good starting point, eg scrutinising the Economic Strategy's objective of a Fair City. Perhaps a starting point would be to bring people together to reflect and discuss current work/approaches to inclusion.	
4.11	MR reported that Brighton University was keen to be involved and the university had begun to look at inclusivity more broadly, rather than simply by protected characteristics.	
4.12	Mechanisms for publicising and recording would need to be built in.	
4.13	AC referred to trade justice as part of inclusivity, particularly the importance of people seeing trade from their country being treated in a fair and just way.	
	Action: LB to produce a note from the Inclusive Cities launch and circulate to Equip in readiness for a full discussion on how to take it forward at the next meeting on 21 st January.	LB
	Action: An update on the Inclusive Cities Programme to be a standing item on future Equip agendas.	EM
	Action: LB to find out how other cities had set up their Task Forces.	LB
5	Changes to the Council's approach to welfare support	
5.1	PRD reported that the establishment of a Board on Welfare Reform/Finance Support had been approved, to be in place by the end of December 2019. Demand analysis work would be carried out during the early days of the new Board.	
5.2	PRD talked the meeting through some slides outlining the welfare structure proposal. He explained that a piece of work was required around the different understandings of welfare support across the council, focussing on which teams were doing what and how teams could work better together and reconfigure the	

Action

services offered.

5.3 The migration of all cases to Universal Credit should be completed by 2023.

5.4 A strategy was needed for welfare support being day-to-day business rather than being a response to welfare reform.

5.5 NM raised the matter of housing issues and PRD confirmed that colleagues from Housing would input to the process in relation to landlords.

6 Upstanders Network

6.1 MK presented on the papers attached and gave the background to the Upstanders Network. The groups involved in the Network represented more than one community, which gave it strength, and the groups had a direct link to the council.

6.2 It was noted that the current work of the Network included;

- Looking at micro-aggression experienced by people in their daily lives, eg input to the B&H Buses campaign on hate crime.
- Empowering individuals and communities to upstand, eg working with the Police to ensure people knew how to report hate crime should they witness it.
- A recent event held by the Network to explore practical actions that could be developed to help individuals and groups to upstand, including addressing micro-behaviours that might otherwise not get reported.
- A Workshop Day in spring 2020 to address practical aspects of upstanding.

6.3 It was noted that there was a register of groups that stood up to hate incidents/ crime and who also provided support for individuals experiencing hate incidents/crimes. The Upstanders Network linked in with Community Works.

6.4 NM asked for an update on the bus company's plans for training their drivers and MK confirmed that B&H Buses were training their drivers and contact staff. A representative from B&H Buses had been attending Network meetings and the hate crime poster campaign had developed from that.

6.5 DS expressed concern about hate incidents in schools, especially those experienced by young people with disabilities and asked how the Network had been linking in with young people. MK updated the group on the young people's project 'Anyone Brighton' and asked members to advise her of any specific groups they felt she should link with on this. **Action:** MK to contact particular

MK

		<u>Action</u>
	language schools as recommended by ET. It was noted that she had written to language schools previously about reporting hate crime.	
6.6	Action: MK to update on the work of the Upstanders Network in April.	MK
7	Any Other Business There was no additional business.	
8	Date of the Next Meeting Tuesday 21 st January 2020, Lecture Room, Friends Meeting House, Ship Street, Brighton	