

## **Protocol between Brighton & Hove Strategic Partnership and the City Employment & Skills Steering Group**

Both partnerships agree that:

- The Brighton and Hove City Employment & Skills Steering Group will be the focal point for skills and employment training and apprenticeships services and others to work collaboratively to inform and influence strategic planning of employment, training and skills services in Brighton and Hove.
- The City Employment & Skills Steering Group will provide city wide leadership around the employment and skills agenda. They will continue to work closely with other delivery partnerships and outcome partnerships on areas of mutual concern.
- Both parties will encourage the use of the City Employment & Skills Steering Group as the employment and skills arm of the Brighton & Hove Strategic Partnership.
- The City Employment & Skills Steering Group will seek to use their involvement with Brighton & Hove Strategic Partnership to promote the employment and skills agenda amongst other members of the Brighton & Hove Strategic Partnership.
- The City Employment & Skills Steering Group members will act as a champion of the employment & skills agenda on a regional and national level.
- Both parties will seek to maximise the impact of the City Employment & Skills Steering Group on the social, economic and environmental well being of Brighton and Hove.
- Relevant information relating to and arising from the Brighton & Hove Strategic Partnership activities and plans will be shared with the City Employment & Skills Steering Group
- The City Employment & Skills Steering Group will be responsible for contributing to the delivery of the Sustainable Community Strategy as part of their ongoing work.

- The City Employment & Skills Steering Group will also work with the Public Service Board, as the delivery arm of the Brighton & Hove Strategic Partnership, to help deliver the relevant sections of the City Performance Plan (CPP).
- The City Employment & Skills Steering Group agrees to provide reports on performance and activity, where required, relating to progress against Sustainable Community Strategy priorities and will contribute to the overall performance management framework for the Brighton & Hove Strategic Partnership.
- Members of the City Employment & Skills Steering Group will have a representative on the Brighton & Hove Strategic Partnership and will enable the use of the City Employment & Skills Steering Group to implement priorities and matters in relation to employment, training and skills on behalf of the Brighton & Hove Strategic Partnership.
- The City Employment & Skills Steering Group members agree to provide reports on allocation of resources that relate to the achievement of the partnerships shared priorities.
- The City Employment & Skills Steering Group agrees to work cooperatively with the Overview and Scrutiny function of the local authority where relevant to their work.

Signed: Anthony Meryl Date 26/9/12  
Chair, City Employment & Skills Steering Group

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
Chair, Brighton & Hove Strategic Partnership