

**Strategic Housing Partnership Meeting
Minutes
21 November 2017**

Members: Cllr Anne Meadows – Chair of Housing & New Homes Committee, BHCC
Ed Allison-Wright – Brighton & Hove Economic Partnership
Mark Brockhurst – National Landlords Association
Peter Clarke – Brighton & Hove Community Land Trust
Rhys Daniel – Affordable Housing Delivery Partnership
Kevin Mannall – University of Brighton
Dean Spears – University of Sussex

In Attendance: Emma Gilbert – Tenancy Services, Brighton & Hove CC
Di Hughes – Housing Strategy, Brighton & Hove CC
Tracy John – Assistant Director of Housing, Brighton & Hove CC
Emma Kumar – Empty Properties, Brighton & Hove CC
Cllr Clare Moonan – Lead Councillor for Rough Sleeping
Simon Newell – Policy Partnership & Scrutiny, BHCC
Martin Reid – Housing Strategy, Brighton & Hove CC
Steve Tremlett – Planning, Brighton & Hove CC

Apologies: Julie Barker – University of Brighton
Julie Frith – Brighton & Hove Estate Agents Association
Alistair Hill – Public Health, Brighton & Hove CC
Andrea Jones – Community Works
Larissa Reed – Executive Director, Brighton & Hove CC
Sandra Rogers – Planning, Brighton & Hove CC
Gary Waller – Southern Landlords Association

Minutes: Sandra Dumbrell – Brighton & Hove CC

<u>Item</u>		<u>Action</u>
1.	<p><u>Welcome & Introductions</u></p> <p>Cllr Anne Meadows welcomed everyone to the meeting and introductions took place.</p>	
2.	<p><u>Apologies</u></p> <p>Apologies were received as above.</p>	
3.	<p><u>Minutes of the Last Meeting – 19 September</u></p> <p>Cllr Meadows ran through the minutes of the last meeting which were agreed as an accurate record.</p>	

4.	<p><u>Matters Arising</u></p> <p>There were no matters arising.</p>	
5.	<p><u>Student Housing Strategy Update – Diane Hughes</u></p> <p>Di Hughes provided background information on the report which was submitted to the recent Housing and New Homes Committee to seek permission to consult and deliver a new Student Housing Strategy. The report was well received and in terms of developing a new Strategy was welcome cross party. Permission was granted for a consultation process to be undertaken over a three month period and work will now take place with both universities to design the consultation which will also include input from students.</p> <p>The Student Housing Study, commissioned by Planning is due to be considered by the council’s Executive Leadership Team next month, once published it will inform the Student Housing Strategy.</p> <p>Martin Reid confirmed that the discussion points raised at committee regarding community liaison, head leasing schemes and transport links will be captured in the new Student Housing Strategy.</p>	
6.	<p><u>Rough Sleeping Strategy Update – Simon Newell/Cllr Moonan</u></p> <p>Simon Newell & Cllr Moonan provided a presentation on the Rough Sleeping Strategy Update (as attached) and the key discussion points are as follows:</p> <ul style="list-style-type: none"> • The Rough Sleeper count will be published in the first week of December • Brighton & Hove have previously had the highest increase in Rough Sleeper numbers in England • Concern was raised at to whether frequent change of management at St Mungos may impact on service delivery • Simon ran through the five priorities of the Strategy: <ul style="list-style-type: none"> • Prevent Homelessness and Rough Sleeping • Rapid Assessment and Reconnection • Improving Health • A Safe City • Pathways to Independence • Cllr Moonan provided information on the community work that is taking place to discourage the enabling of rough sleepers and spoke about the Make Change Count initiative • It was felt that all charities coming under one initiative would be the best way forward • Simon confirmed that the Multi Agency Protocol has just been developed for commissioning services to sign up to • Bthink data sharing resource has been delayed due to data protection issues but it is felt that the use of technology is key • Make Change Count is being expanded to increase public awareness 	

	<ul style="list-style-type: none"> • ‘Galvanise’ is starting next week to engage with rough sleepers to obtain information and feed back • Cllr Moonan reported that 1500 people were supported off the street last year but approximately 30 people a week are arriving in the City which the Trailblazer project is addressing but there is also concern around the impact of Universal Credit 	
7.	<p><u>Safeguarding/Prevent and the Private Rented Sector</u></p> <p>Emma Gilbert, Tenancy Services Operations Manager, who manages the response to safeguarding for Housing provided a brief overview of Safeguarding in Sussex & circulated supporting papers.</p> <p>Tracy John spoke about raising awareness and early intervention and recommended accessing the training available.</p> <p>Sussex Safeguarding Week is taking place from 27 November – 1 December and details are on the SAB website.</p> <p>Emma also provided information on the Prevent Strategy and the link to the Safe In the City website which includes details about training is below:</p> <p>http://www.safeinthecity.info/getting-help/preventing-terrorism-and-extremism</p> <p>A discussion took place around bringing awareness forward and the key points are as follows:</p> <ul style="list-style-type: none"> • Emma suggested that the Universities are invited to join the SAB working groups and will pass this onto the SAB • Dean Spears confirmed that the University of Sussex are part of all the Prevent Boards and run a streetwise scheme with the University of Brighton • Dean offered to provide a presentation on community projects at a future SHP Meeting • Kevin Mannall confirmed that all universities now have a statutory prevent duty and he attends Prevent meetings in Brighton & East Sussex. A Prevent Board is also held within the University • Kevin also spoke about the difficulty around people that are experiencing issues who are not engaging with the services available • It was felt that an awareness raising event could be helpful for those living/working in the private rented sector • A suggestion was made around producing a newsletter to raise awareness for landlords and letting agents • Presentations may be required by Julie Frith for Estate Agents /Lettings Agents and Cllr Tracey Hill for Rent Smart 	

8.	<p><u>Community Housing Update</u></p> <p>Emma Kumar provided an overview on the DCLGs Community Housing Fund which is in its first year of a five year programme. The community led housing hub is currently in the setting up process and the Community Land Trust (CLT) and partners have put forward a business plan which has been agreed. The first recruitment has been completed and the first steering group meeting has recently taken place. Andrea Jones has been appointed as Programme Manager.</p> <p>Peter Clarke, Director of the CLT, confirmed that recruitment should be completed by mid-December and he provided supporting information on the six job roles.</p> <p>Peter spoke about the potential for co-housing and community groups in the City to work together to bring forward different opportunities in terms of land. Information was also provided on how to go about setting up a co-op.</p>	
9.	<p><u>Brighton & Hove Connected Update & SHP Feedback – Simon Newell</u></p> <p>The next Brighton & Hove Connected meeting takes place on 7 December which will highlight the 2030 City Vision Programme.</p>	
10.	<p><u>Forward Plan Items</u></p> <p>Cllr Meadows ran through the Forward Plan and the following future agenda items were suggested:</p> <ul style="list-style-type: none"> • The outcome of the Rent Smart Conference which Cllr Tracey Hill has organised for 29 November • Housing Futures 20 Years On is scheduled for the January Meeting • Homes England – Martin mentioned that the HCA would like a relaunch event run in conjunction with the SHP & Economic Partnership but that will depend on Budget announcements • Martin mentioned the possibility of arranging a joint event with the Economic Partnership around the Housing Investment Fund and One Public Estate • Simon suggested bringing the Economic Strategy back before the launch in May/June • The Student Housing Strategy will be a standing item 	

11.	<p><u>Any Other Business – Venue for Future SHP Meetings</u></p> <p>As the SHP can no longer meet at the Probation Services offices SHP members were asked if they could provide a venue in town for future meetings.</p> <p>Ed offered to enquire as to whether Brighton & Hove Business Forum would be able to host one of the meetings.</p>	EAW
12.	<p><u>Date & Time of Next Meeting</u></p> <p>The next meeting takes place on Tuesday 23 January at 2 p.m. at a venue to be arranged.</p>	